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**MEETING OF THE BOARD OF TRUSTEES OF THE
MAINE COMMUNITY COLLEGE SYSTEM**

Kennebec Valley Community College / ZOOM

Wednesday, November 15, 2023

Board Members Present: Joyce Maker, Chair, Mark Fourre, Kossi Gamedah, Jane Gilbert, Jean Ginn Marvin, Winnie LaRochelle, Anne Roosevelt, and Kate Rush

Absent: Peer DelGreco, Vice Chair, Margaret Angell, Elizabeth Neptune, Cherie Wendelken, Commissioner Pender Makin, and Commissioner Laura Fortman

Others Present: David Daigler, President and Secretary, and Bonnie Brown, Clerk

Chair Joyce Maker determined that a quorum of Trustees was present and no request from the public to address the Board of Trustees had been received. The meeting was called to order at 11:07 a.m.

ACCEPTANCE OF MINUTES

Resolution to Approve Minutes of Meetings

A motion was made and seconded to approve the Board of Trustee minutes dated September 27, 2023. The motion was unanimously approved to accept the minutes as presented.

MCCS SYSTEM PRESIDENT REPORT

President Daigler thanked all for their assistance during the recent events at the various colleges, especially in the CMCC area and the support provided to them by the other colleges. President Daigler updated the trustees on his recent visit to the CMCC Campus, noting the commitment to the students by all was very impressive.

Updates were provided on the Student Information System implementation, financial report, negotiations, and the SMCC president search.

COMMITTEE REPORTS

Education Committee

Trustee Anne Roosevelt reported the program reviews were completed, noting that the focus is student centered, along with the willingness to meet student needs. The following program changes were reviewed, and the committee recommended the program changes be approved as presented:

Resolution to Approve Program Changes

New Program – 303.1

YCCC – Computer Aided Design Technology Certificate

Program Discontinuation – 303.2

CMCC – Network Security Advanced Certificate

A motion was made and seconded to approve the program changes as presented. A roll call vote was taken. The motion was unanimously approved.

Finance Committee

Trustee Kate Rush provided an overview of the meetings held with the auditors to review the audit and financial statements. The audit report will be provided to the board for acceptance at the next board meeting.

Strategic Planning

President Daigler reported the committee has not met recently and that several of the scheduled campus visits were interrupted due to unforeseen events at the campuses. Campus visits will be rescheduled to complete the final review after which time the college presidents will work on developing goals and strategies.

Workforce Development

Trustee Kossi Gamedah provided an overview of the meeting highlighting The Workforce Annual Report, which provides an overview of the workforce development group, which was provided to the committee members and is available for all trustees. A presentation on workforce activities at KVCC and system wide was provided to the committee. No action was required by the board.

Policy

Sally Meredith, Associate General Counsel and Counsel for Employee Affairs, and William Fletcher, General Counsel, provided overviews of the proposed policy changes. The following

policies were presented to the trustees and a recommendation was made to accept the following amended policies as presented.


- MCCS Policy 403 – Personnel and Employee Relations – Confidential Employees: General
- MCCS Policy 404 – Personnel and Employee Relations – Confidential Employees: Benefits (Amendment)
- MCCS Policy 406 – Personnel and Employee Relations – Personnel File Administration (Amendment)
- MCCS Policy 712 – Financial Affairs – Naming of Facilities – Academic Affairs – Credit Transfer (Amendment)

Resolution to Approve Policy Amendments

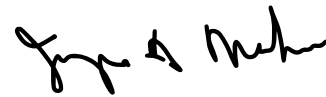
A motion was made and seconded to approve the amendments to MCCS Policy 403, 404, 406 and 712 as presented. A roll call vote was taken. The motion passed unanimously.

President Normandin provided an overview of KVCC. Dean McKenna introduced three students who shared their experiences at Kennebec Valley Community College.

There being no further business to be addressed by the Trustees, the meeting was adjourned at 11:55 p.m.



David Daigler
President & Secretary
Maine Community College System



Joyce Maker
Chair
Maine Community College System