



OFFICE OF THE PRESIDENT
323 State Street, Augusta, ME 04330-7131
(207) 629-4000 | Fax (207) 629-4048 | mccs.me.edu

BOARD OF TRUSTEES

AGENDAS

**Southern Maine Community College
McKernan Hospitality Center
122 McKernan Drive
South Portland**

Wednesday, September 28, 2022

Time

Meeting

8:00 a.m.

Education

1. Approval of Prior Meeting Notes
2. Program Reviews:
 - CMCC – Medical Coding & Electronic
 - CMCC – Medical Assistant
 - EMCC – Medical Office Technology
 - EMCC – Medical Assisting Technology
 - KVCC – Health Information Management
 - KVCC – Medical Coding
 - KVCC – Phlebotomy
 - KVCC – Medical Assisting
 - NMCC – Medical Coding/Medical Assistant
 - SMCC – Medical Assisting
 - WCCC – Medical Assistant/ Medical Office Technology
3. Discontinuation (303.2)
 - KVCC – Medical Office Specialist Certificate
4. New Certificate (303.5)
 - NMCC – Career Studies: Allied Healthcare Certificate
 - NMCC – Medical Assisting Certificate
5. Committee Discussion



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8:30 a.m. Finance

1. Approval of Prior Meeting Notes
2. FY22 Results of Operations
3. FY24/25 Biennial Budget
4. Investment Committee Update
5. Free College Update
6. SIS Project Update
7. Finance and Facilities Meeting Dates and Times

Strategic Plan

No meeting scheduled.



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Time

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10:00 a.m. Board Work Session

1. Introductory Comments – System President

2. Chair

- a. Committee Reports
 - Education Committee
 - Finance Committee
 - Strategic Plan Committee
 - Workforce Development Committee

3. System President

- a. Workforce Development Committee
- b. Bylaws (Proposed Amendment)
- c. BOT Self-Assessment
- d. Pine Tree Incentive Bill (Draft)
- e. Workforce Development Committee
- f. Review Agenda



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Time

Meeting

11:30 a.m.

Board of Trustees Meeting

- 1. Call to Order and Welcome – Chair Maker**
- 2. Determination of Quorum**
- 3. Introductions**
- 4. Citizen Input**
- 5. Chair’s Items**
 - a. Approve Minutes
 - June 22, 2022
 - b. Ratify Minutes
 - Executive Committee – June 16, 2022
- 6. President’s Items**
 - a. Bylaws – Proposed Amendment
- 7. Committee Reports**
 - a. Education Committee
 - 303.2 Discontinuation – KVCC Medical Specialist Certificate
 - b. Finance Committee
 - Biennial Budget Submission FY24/FY25
 - c. Strategic Plan Committee
- 8. Other**
 - a. Preview of the Strategic Planning Efforts
- 9. Adjourn**