



OFFICE OF THE PRESIDENT  
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## Executive Director of Institutional Research

The Maine Community College System is seeking an Executive Director of Institutional Research. This position leads system efforts related to the collection, interpretation and use of institutional data for planning, assessment, and operations.

As a key member of the leadership team the position will oversee and be responsible for:

- Performing functions related to the collection, interpretation, and use of institutional data for planning and assessment.
- Facilitating access to information to support operations and monitor key institutional indicators.
- Working collaboratively with System and college staff to support data-driven decision making and initiatives at the System and college levels, including initiatives related to educational strategy, academic innovation, and workforce.
- Managing system-wide data initiatives such as data management and data governance.
- Implementing technological solutions to snapshot and warehouse data for institutional research.

The minimum qualifications include a Master's degree in information technology, systems management or related field, and 4-7 years of experience in institutional research (statistical and trend analysis) and data management and reporting, preferably in a higher education environment. Doctorate in related field preferred.

*The Maine Community College System requires COVID-19 vaccination(s) consistent with the requirements of reasonable accommodation.*

To apply, please submit a cover letter, a current resume, names, and contact information for three references, and a completed MCCS employment application (available at [www.mccs.me.edu](http://www.mccs.me.edu)) by the close of business on **October 4, 2021**, to:

Executive Director of Institutional Research Search  
Maine Community College System  
323 State Street  
Augusta, Maine 04330 or email [hr@mccs.me.edu](mailto:hr@mccs.me.edu).

Search will remain open until position is filled.

*MCCS is an equal opportunity/affirmative action institution and employer. For more information about that commitment, please call the MCCS Affirmative Action Office, 629-4000.*