



# Maine Community College System

OFFICE OF THE PRESIDENT  
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## MEETING OF THE BOARD OF TRUSTEES OF THE MAINE COMMUNITY COLLEGE SYSTEM

Northern Maine Community College, Presque Isle

June 25, 2014

**Board Members Present:** Robert Clark, Chair; Joanna Jones, Vice Chair; Commissioner Jeanne Paquette, William Cassidy, Patricia Duran, Jean Ginn Marvin, Laurence Grondin, Steven Howe, Kaitlyn Kinsey, Beth Ann Lorigan, David MacMahon, Shawn Moody,

**Board Members Absent:** Commissioner James Rier, Christopher McCormick, Jane Sexton

**Others Present:** John Fitzsimmons, Ellyn Chase, James McGowan, David Sousa, Diane Peters, Beth Shorr, Barbara Woodlee, Linda McGill, Karen White, Dorothy Martin, Jon Connolly, Thomas Richard, Nick Hamel, David Daigler, Derek Langhauser, Bill Egeler

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Chair Clark determined that a quorum of Trustees was present and that no one from the public wished to address the Board of Trustees. The meeting was called to order at 1:30 p.m.

### ACCEPTANCE OF MINUTES

#### Resolution to accept Minutes of the April 23, 2014 Meeting

A **MOTION** was made by Trustee Jones and seconded by Trustee Howe to accept the minutes of the April 23, 2014 meeting. It was unanimously approved.

#### Resolution to accept Minutes of the May 28, 2014 Meeting

A **MOTION** was made by Trustee Cassidy and seconded by Trustee Howe to accept the minutes of the May 28, 2014 meeting. It was unanimously approved.

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### **CHAIR'S REMARKS**

Chair Clark thanked NMCC for hosting. He noted the recent issue of Maine Magazine, wherein President Fitzsimmons was featured as one of the 50 people in Maine shaping the state's future. He extended the Board's congratulations to President Fitzsimmons.

Chair Clark recognized former Board of Trustees Chair Kris Doody. He stated that it has been great working with Kris Doody. He said that she is very passionate about what she believes in and has a wonderful personal style. Kris Doody has been recognized as a leader of the health care field in Maine, and serves nationally on the American Hospital Association board. She served on the MCCS Board of Trustees from 2006 to 2014, and was chair from 2011 to 2013. Chair Clark stated: "On a personal note, I have always been touched when I see Kris talking with students on the campuses at all seven of our community colleges. The respect and admiration she has for our students is second to none." He thanked her for her service to the System, adding that she will always be thought of as an outstanding leader, and a passionate advocate for the students.

Kris Doody received a chair as a gift for her service. She spoke to the group, thanking everyone, and stating that her tenure on the Board was most rewarding. "I truly, truly love serving this Board", she said, and "I have truly enjoyed working with President Fitzsimmons and Ellyn...and this wonderful group." She added that the administration, staff, and faculty are absolutely phenomenal, but it is really all about the students. She said it has been a joy to watch these students cross the stage at graduation. She thanked everyone, and said she would forever stay close to the System. Kris Doody concluded: "What we do for the citizens of Maine is just so rewarding, and in your role as Trustees please remember that every day, in every decision, that you make it is for our students."

### **PRESIDENT'S REMARKS**

President Fitzsimmons thanked President Crowley for hosting the college presidents and other staff from around the system for meetings at NMCC. He noted how pleasant the gathering had been the previous evening, stating that usually their gatherings were focused on work alone, and how enjoyable it had been to just gather and talk. He also spoke to how much improved NMCC is compared to its days as a vocational technical institute, and congratulated President Crowley on the new wellness center. He added that it is a magnificent campus, and has been taken to a whole new level. He thanked President Crowley and all the employees at NMCC for all their work to bring this about.

President Fitzsimmons also spoke of the breakfast he had with NMCC faculty and staff that morning where they discussed the key building blocks for student success which will be a major focus the System's new five-year strategic plan. He said new ideas were talked about which will be raised with the college presidents at the next meeting. There will be six more such discussions at each of the other campuses, and President Fitzsimmons noted that if all of the discussions are as good as the one this morning, we're going to have a great strategic plan, because of the level of input people are offering, and the excitement level about the success

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agenda. He said this was all very encouraging as we plan to spend the next five years on retention, graduation, and doing better by the students who are already enrolled with us.

### Resolution to award Faculty Emeritus status to Susan Roeder

President Fitzsimmons noted that in the Board's previous work session they had approved Sue Roeder for Faculty Emeritus status so that President Barrett could bestow it upon her at graduation, before her colleagues and the entire EMCC community. It still requires a formal vote at a public session of the Board, which is why it is on the agenda.

President Barrett noted that Susan Roeder worked at EMCC for 30 years, 27 of which she served as Department Chair. She is a graduate of EMVTI. President Barrett described her as a wonderful woman, and a wonderful instructor who is still engaged with the students and campus community.

A **MOTION** was made by Trustee Howe and seconded by Trustee Jones to approve the resolution. It was unanimously approved.

### Resolution to adopt MCCS Policy 108: Definitions of Campuses, Centers and Sites

President Fitzsimmons discussed Policy 108. It is a policy to establish a formal, system-wide definition on what constitutes a campus, center, and site to ensure consistent definitions and usage of the terms. From this point forward, when the colleges put any literature out, they will follow these definitions.

A **MOTION** was made by Trustee Moody and seconded by Trustee Grondin to approve the resolution. It was unanimously approved.

### Resolution to amend MCCS Policy 501: Student Code of Conduct

President Fitzsimmons brought forth the resolution on Policy 501, the student code of conduct. Derek Langhauser, MCCS General Counsel, had given a presentation to the full Board in the work session. These are technical changes to keep up with the requirements of federal law.

A **MOTION** was made by Trustee MacMahon and seconded by Trustee Howe to approve the resolution. It was unanimously approved.

## EDUCATION COMMITTEE

### Resolution to authorize implementation of programs of study developed under the *Maine Is It* TAACCCT III Grant

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Trustee Jones brought forth the request for formal implementation of the following TAACCCT grant programs so they may be added to the Academic Inventory:

CMCC	Network Security/Computer Forensics (AAS)
	Computer Technology (Advanced Certificate)
KVCC	Business Information Systems Integration (AS)
SMCC	Computer Information Security (AAS)
WCCC	Computer Technology (AAS)
YCCC	Computer Science (AS)
	Information Technology (AAS)
	Information Security (Certificate)
	Network Administrator (Certificate)
	Web Development (Certificate)
	Help Desk and User Support (Certificate)

A **MOTION** was made by Trustee Jones and seconded by Trustee MacMahon to accept the resolution. It was unanimously approved.

### **Resolution to authorize the discontinuance of the Licensed Practical Nursing credential at NMCC**

Trustee Jones spoke to this request for discontinuance, noting the reality is that the general education for LPNs is not needed any longer, that the business needs have evolved, and that the associate degree Nursing credential better meets the current needs.

A **MOTION** was made by Trustee Jones and seconded by Trustee Kinsey to accept the resolution. It was unanimously approved.

### **Resolution to authorize the implementation of a two-year Associate in Applied Science in Building Construction at WCCC**

Trustee Jones noted that the new program request had not been discussed at a Board work session, and there was conversation around postponing the vote until the fall so the full Board could review it more in-depth. It was determined that WCCC hopes to begin offering this in the fall, and therefore the timeline of the College would be pressed if it were delayed. Trustee Jones then noted it had been reviewed in detail by the Education Committee, and that they had expressed unanimous consent for the program. President Joseph Cassidy addressed the Board, explaining that currently WCCC has a one-year certificate in Building Construction, and this would create a two-year AAS in the program. He said the second year would give students lots of different experience in other areas of construction. He explained the two reasons WCCC is seeking this: they are hearing from students who want to take a second year and they want to offer an Associate opportunity in the field; and enrollment is soft lately, so with the second year the College can offer opportunity for licensure, and they are hoping that that will be a better draw. President Cassidy stated he thinks this will be very successful. There was discussion of opportunity to layer in business classes as well.

A **MOTION** was made by Trustee Cassidy and seconded by Trustee Lorigan to accept the resolution. It was unanimously approved.

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### FINANCE COMMITTEE

#### Resolution to approve the FY15 Budget for the MCCS

Trustee Grondin noted that the FY15 Budget was reviewed by the Finance Committee that day. He stated that it includes a lot of detail, as it is year two of a two-year cycle. He also said that getting exact numbers at this point is hard, but it can be adjusted in September if there are changes.

A **MOTION** was made by Trustee Grondin and seconded by Trustee Jones to accept the resolution. It was unanimously approved.

#### Resolution to accept FY14 Interim Budget Amendments

Trustee Grondin stated that the FY14 Budget amendments were relatively small, and that most were just adjustments in grants, and Maine Quality Center projects.

A **MOTION** was made by Trustee Grondin and seconded by Trustee Howe to accept the resolution. It was unanimously approved.

### STRATEGIC PLANNING COMMITTEE

#### Resolution to approve the FY15 MCCS Strategic Plan Transitional Year Measures

Trustee Howe stated that the Strategic Planning Committee requests approval of the FY15 Strategic Plan transition measures as brought to the Trustees in work session that morning. He noted that this plan will carry us through FY 2015 as we develop a new five-year strategic plan.

A **MOTION** was made by Trustee Howe and seconded by Trustee Jones to accept the resolution. It was unanimously approved.

### NOMINATING COMMITTEE

#### Resolution to elect Board Chair and Vice Chair for 2014-2015

Trustee Ginn Marvin gave the Nominating Committee report, noting that current Chair Robert Clark was selected to continue to serve in that capacity, as was current Vice-Chair Joanna Jones. There were no other nominations from the floor.

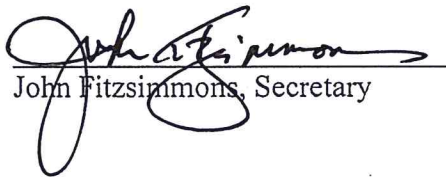
A **MOTION** was made by Trustee Ginn Marvin and seconded by Trustee Howe to accept the resolution. It was unanimously approved.

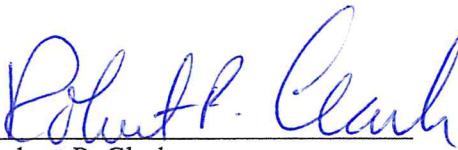
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**OTHER BUSINESS**

As there was no other business to be presented, Chair Clark requested adjournment. A **MOTION** was made by Trustee Jones and seconded by Trustee Grondin. It was unanimously approved. The meeting adjourned at 2:00 p.m.

  
John Fitzsimmons, Secretary

  
Robert P. Clark  
Chair of the Board of Trustees  
Maine Community College System