

## VENDOR QUESTIONS AND ANSWERS:

**Question/Request #1:**

*"I have been working with my team on the RFP and would like to request an extension of two weeks."*

**Answer:**

Newly revised timeline:

The timeline below replaces the timeline found in Section 2.0

Event	Date and time
MCCS issues RFP	February 25 2019
Questions from Bidders Due	March 15, 2019 – 4 PM EST
RFP Due Date	March 27, 2018 - 4 PM EST
Selected Vendor Presentations	April 23 – April 26, 2019
Recommendation Submitted to Executive Committee	April 29, 2019 – 4 PM EST
Notification of Award	May 10, 2019
Contract Start Date	TBD

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**Question/Request #2**

*"... question in regards to the amount of FTE you are looking for in this. You have mentioned a 7 campuses are involved, does this mean the FTE will be the full 16,000?."*

**Answer:**

All colleges will be provided with the opportunity to adopt and implement the new Learning Management System. If they all chose to participate, the full 16,000 FTE would be involved. No guarantee is provided that all seven colleges to ultimately decide to participate.

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**Question/Request #3**

*"Is MCCS desiring to have individual on-site training for each campus or will this on-site training be held at a central location and the trainers from each campus will come in... "*

**Answer:**

Each training session will be held at one location in Maine, and all college faculty and staff will travel to that location. There is no plan for individual training to be held at each college.

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**Question/Request #4**

*What level of autonomy in LMS deployment, configuration, and services is desired for each college?*

**Answer:**

The vendor should be prepared to create a template/process to use as a format for deployment across all colleges. One process should be followed with appropriate scheduling and minor customization made available to each college.

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**Question/Request #5**

*Will there be a centralized approach to implementation managed at the system level or will individual colleges manage their own implementations with support from the chosen vendor?*

**Answer:**

The goal is for a centralized approach to be generated, that allows colleges to control the pace of implementation for the chosen system.

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**Question/Request #6**

*Is there a case where a student at one of the community colleges takes a course at another community college within the system? If so, do the authentications federate with each other*

**Answer:**

The number of students with dual enrollment fluctuates each semester, but there is always a small number of students enrolled at multiple colleges. Authentication is currently individual to each college with a goal of migrating to a federated authentication system at a later date. This may cause two or more accounts for the same student in a limited number of cases.

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**Question/Request #7**

*How much storage is needed (in SaaS Model)?*

**Answer:**

The amount of storage needed is unknown at this point. It will depend on which colleges participate and how many courses will be placed online.

**Question/Request #8**

*What are your current Learning Management System? How is the Learning Management System currently being synchronized and integrated with your Student Information System?*

**Answer:**

For current LMS please see RFP Section 1.0. Data synchronization to our Student Information System depends upon the LMS being used and includes defined data extracts and direct data transfers.

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**Question/Request #9**

*What are your current Student Information System? What are your future plans for the Student Information System?*

**Answer:**

For the current Student Information System, please see RFP Section 6.3. Future plans for the SIS are not a part of this RFP.

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**Question/Request #10**

*Does University of Maine Community College System have a current position on whether the LMS will be administered for the entire system from a central point or administrated from each campus individually?*

**Answer:**

The goal is for a single hosted instance that allows all colleges to use and automate data flow from their existing SIS, and provides individual colleges the ability to customize their students' experience. This would mean both central management as well as college management of their individual environments.

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**Question/Request #11**

*With many of our system clients all contact is handled through a central system. Other systems structure the engagement for the individual campuses/institutions to be able to engage us directly for part/all services. Would each campus want its own distinct instance and engagement with the vendor for implementation, training, integrations, and ongoing support?*

**Answer:**

See answer to question #10.

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**Question/Request #12**

*Are you going to choose one vendor or multiple vendors?*

**Answer:**

See answer to Question #10.