

**Title IX
Informal Resolution
Facilitator
Procedures Training**



TRAINING OBJECTIVES

To inform Informal Resolution Facilitators of the procedure for Title IX Informal Resolution.



Role of Informal Resolution Facilitator

The Informal Resolution Facilitator works with both parties to reach a written resolution to the Title IX Formal Complaint.

The IR Facilitator uses the facilitation methodology they are trained in to reach the resolution.

Procedural Steps

After the Title IX Coordinator has notified both parties of the Formal Complaint, the Coordinator will ask each party if they would like to attempt Informal Resolution.

If both parties agree to attempt Informal Resolution, the Title IX Coordinator will confirm their agreement in writing, and refer the matter to the Informal Resolution Facilitator (IR Facilitator).

Procedural Steps, continued

The IR Facilitator will work with the parties, using the facilitation method in which they are trained, to bring the parties to resolution.

If the parties reach resolution, the IR Facilitator will document it by drafting a written agreement for the parties to sign.

The IR Facilitator will have the parties sign the agreement and forward the signed document to the Title IX Coordinator.

Procedural Steps, continued

If either party decides to leave the Informal Resolution process, they must notify the IR Facilitator, who notifies the Title IX Coordinator. The Title IX Coordinator will send a written notice to both parties that a party has left the Informal Resolution process and that parties must now follow the Formal process.

Procedural Steps, continued

Likewise, if the Informal Resolution fails because the parties cannot agree, the IR Facilitator notifies the Title IX Coordinator who will send a written notice to both parties that the Informal Resolution process was unsuccessful and that parties must now follow the Formal process.

Documentation

The Title IX Coordinator will keep all notices, materials, and determinations in accordance with MCCS Procedure 202.2



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