

CM EM KV NM SM WC YC

### Arts, Humanities, Digital Media, and Communication

Google UX Design	•	•	•	•	•	•	•
Google Digital Marketing & E-Commerce	•	•	•	•	•	•	•

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### Business and Hospitality

Amazon Web Services					•		
Certified Bookkeeper & MOUS Certificate				•			
Certified Social Media Manager				•			
Creating Exceptional Customer Experience							•
Culinary / New Cook Boot Camp		•	•				•
Entrepreneurship Training			•				
Excel Associate Microsoft Certification		•					
Google Project Management	•	•	•	•	•	•	•
Google Business Intelligence		•					
Hospitality Badges							•
Intermediate Supervisor Training							•
Leadership Development					•		
Logistics and SCM						•	
Maine Guide Skills		•					
Metrix Professional Development					•		
Microsoft Sharepoint Training				•			
MOUS Certification for Excel				•			
Paralegal					•		
Peer to Supervisor							•
Quickbooks				•			
Raft Guide						•	
Real Estate Agent	•						
Remote Work						•	
ServSafe		•			•		•
Virtual Assistant			•				

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### Computer Science and Information Technology

Amazon Web Services					•		
CompTIA Security+	•				•		
Computer/Data Analyst Foundations			•				
Google Cybersecurity	•	•	•	•	•	•	•
Google Data Analytics	•	•	•	•	•	•	•
Google UX Design	•	•	•	•	•	•	•
Google IT Support	•	•	•	•	•	•	•
Google Pathways in IT						•	
IBM Pathways in IT						•	

# Short-term Workforce Training Programs

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### Education, Human Services, and Social and Behavioral Sciences

Alternative Pathways to Teaching						•	
Digital Literacy Badge						•	
Drug and Alcohol Supervisor				•			
Early Childhood Conference				•			
Early Childhood Education			•		•	•	
Ed Tech				•		•	
Education Technician II Apprenticeship							•
Educational Trip Leader		•					
Educator Apprentice					•		
Educator Pathway	•						
Employment and Disability Badge						•	
Intro to Substance Use Disorders						•	
Learning Facilitator		•					
Mental Health Career Academy							•
Mental Health and Rehabilitation: MHRT/C						•	
Substance Use Recovery CAD/C Apprenticeship						•	
Wellness and Compassion Fatigue						•	

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### Health Sciences

Adv. Cardiac Life /Pediatric Adv. Life Support			•				
Advanced Cardiac Life Support							•
Advanced Emergency Medical Technician			•				•
Basic Life Support	•					•	
Certified Nursing Assistant	•	•			•		
Clinical Assisting		•					
CPR First Aid					•		
Dental Assisting					•		•
Emergency Medical Technician		•		•	•	•	•
Expanded Function Dental Aux							•
Medical Assisting					•		•
Medical Billing and Coding							•
Medical Coding		•					
Medical Interpreting					•		
Mobile Technology Lab 2526 (Health Science Skills)							•
Nursing TEAS Prep							•
Pediatric Advanced Life Support							•
Patient Services Rep						•	
Pharmacy Technician	•	•			•		•
Phlebotomy	•	•	•		•		•
Radiation Health & Safety Exam Review							•

# You want a good job, right now

Fast track your future with low- or no-cost short-term training programs offered through our Harold Alfond Center for the Advancement of Maine's Workforce. Most of our 200+ programs are grant funded, so there's no cost to you!

We partner with more than 2,000 businesses to create customized training so you learn the exact skills you need for jobs in today's marketplace. Programs take just weeks and months to complete, and some offer weekly stipends, housing opportunities, and guaranteed job interviews with local businesses that have open positions.

Take advantage of hybrid, night, and on-demand schedules; stackable badges and certificates; and scholarships for future degree and certificate programs.

# Short-term Workforce Training Programs

	CM	EM	KV	NM	SM	WC	YC
<b>Industrial Technology and Transportation</b>							
608 Certification (Heat Pump/HVAC)				•			
Aboriculture					•		
Advanced Construction Institute					•		
Advanced Manufacturing			•				
Automotive Technology			•				
Broadband Technician	•						
CNC Machining							•
Commercial Driving License	•	•	•	•		•	
Commercial Driving Academy				•			•
Construction			•				
Construction Institute					•		
Dent Repair Certification				•			
Electric Boat Motor						•	
Electrical Technology	•	•	•				•
Entry Level Machine Operation			•				
Fiber Optic Technician	•						
Gas and Propane Large Equipment					•		
Gas and Propane Construction					•		
Heat Pump Installer	•			•		•	
Heavy Equipment Operator Training			•				
High Pressure Boiler	•				•		
Home Inspection	•						
Industrial Instrumentation				•			
Mechatronics				•			
National Code Update		•					
National Electrical Code Course				•			
Oil Burner Technician		•			•		
Plasma Table				•			
Propane Technician		•					
St. Croix Tissue – Electro-Mechanical Instrumentation						•	
Water Treatment Certificates				•			
Welding	•		•	•	•		•
Yamaha Boat Motor Repair					•		

Short-term workforce training programs are offered at our colleges on a rolling basis throughout the year, for different lengths of time depending on the subject. Some classes are offered multiple times a year.

For more information, contact the community college directly or go to [alfondcenter.mccs.me.edu/short-term-training](http://alfondcenter.mccs.me.edu/short-term-training)

	CM	EM	KV	NM	SM	WC	YC
<b>Public Safety</b>							
Adv. Cardiac Life /Pediatric Adv. Life Support			•				
Advanced Cardiac Life Support							•
Advanced EMT			•				•
Basic Life Support	•			•			
CPR First Aid					•		
Emergency First Responder		•					
Emergency Telecommunications		•					
Emergency Medical Technician		•		•	•	•	•
Emergency Vehicle Operator Course							•
Fire Officer I, II, and III		•					
Heavy Vehicle Extrication		•					
HYEV Safety for Forest Responders						•	
Pediatric Advanced Life Support							•
Prehospital Trauma Life Support							•
Radiation Health & Safety Exam Review							•
Water Treatment Certificates				•			
Wilderness First Responder		•					

	CM	EM	KV	NM	SM	WC	YC
<b>Sciences, Engineering, and Mathematics</b>							
Advanced Construction Institute					•		
AutoCAD				•			
Construction Academy			•				
Electrician Technology	•	•	•				•
Land Surveying	•						
Welding	•		•	•	•		•

**CM** Central Maine Community College

**EM** Eastern Maine Community College

**KV** Kennebec Valley Community College

**NM** Northern Maine Community College

**SM** Southern Maine Community College

**WC** Washington County Community College

**YC** York County Community College

Contact us at 207-629-4013; [mccsalfondtraining@maineccc.edu](mailto:mccsalfondtraining@maineccc.edu); [MCCSworks.com](http://MCCSworks.com)

## Pre-Hire Training

Start a new career in a matter of months! These programs fill high-demand positions, take less than one year to complete, and are offered at low- or no-cost for students. Graduates have the skills needed to go directly into the workforce while earning credit for a future degree.

## Incumbent Worker Training

Already have a job, but want to keep growing in your position? Employers who join the Maine Workforce Development Compact can get up to \$1,200 in matching funds for employees to get professional development! Gain skills that lead to career advancement, job security, and retainment.

## Scholarships

Want to keep going? We have scholarships available to help you complete a certificate or degree program. Students who have received pre-hire or Compact training are eligible for 50% off two courses each semester.