



OFFICE OF THE PRESIDENT  
323 State Street, Augusta, ME 04330-7131  
(207) 629-4000 | Fax (207) 629-4048 | mccs.me.edu

## BOARD OF TRUSTEES

### AGENDAS

**Southern Maine Community College**  
McKernan Center (122 McKernan Drive)

South Portland

**Wednesday, June 26, 2024**

<https://zoom.us/j/95182116966>

#### Time

#### Meeting

**8:00 a.m.**

**Education** (*Conference Room – Second Floor*)

1. Approval of Prior Meeting Notes
2. NECHE Letters
  1. EMCC 5 YR Report
3. Program Reviews:
  - KVCC – Nursing
  - EMCC – Nursing
  - NMCC – Nursing
  - NMCC – Practical Nursing
  - SMCC – Nursing
  - YCCC – Nursing
  - CMCC – Nursing
4. New Program (303.1)
  - YCCC – Legal Studies AAS
5. Discontinue Program (303.2)
  - SMCC – Composite Science and Manufacturing AAS
  - SMCC – Building Science and Sustainability Certificate and Construction Technology – Residential Framing Certificate
6. Suspend Program (303.2-II)
  - KVCC – Occupational Therapy Assistant

7. New Certificate (303.5)
  - WCCC – Corrections-Probation Certificate
8. Substantive Change to Program (305.1)
  - NMCC – Community Paramedicine Program
  - NMCC – Computer Numerical Control
9. Committee Discussion

**8:30 a.m.     Workforce Development (*Porch*)**

1. Introductions
2. Minutes – March 27, 2024
3. Harold Alfond Center  
Dan Belyea, Chief Workforce Development Officer
  - a. Metrics and Milestones  
Charles Collins, Executive Director for Workforce Development
  - b. Pre-Hire Training Programs  
Christopher Winstead, Deputy Executive Director for Workforce Development
  - c. What's Next? (Dan Belyea)
  - d. June 27<sup>th</sup> Special Announcement (Dan Belyea)
4. Committee Questions



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**Time**

**Meeting**

**9:30 a.m.**      **Board Work Session** (*Dining Room*)

**1. Introductory Comments – System President**

**2. Chair**

- a. Committee Reports
  - Education Committee
    - Program Changes
      - a. New Program (303.1)  
YCCC – Legal Studies AAS
      - b. Discontinuation of Program (303.2)  
SMCC – Composite Science and Manufacturing AAS  
SMCC – Building Science and Sustainability Certificate and  
Construction Technology – Residential Framing Certificate
      - c. Suspend Enrollment (303.2-II)  
KVCC – Occupational Therapy Assistant (OTA)
      - d. New Certificate (303.5)  
WCCC – Corrections-Probation Certificate
      - e. Substantive Change to Program (305.1)  
NMCC – Community Paramedicine Program  
NMCC – Computer Numerical Control
    - Workforce Development Committee
    - Finance Committee
      - Budget FY25
      - Information Security Program Report
    - Strategic Plan Committee
    - Nominating Committee – Nominate Chair and Vice Chair
  - b. Trustee Self-Assessments
  - c. Trustee Annual Conflicts of Interest Disclosure Statement

**3. System President**

- a. Update on Operations
- b. MSEA Supervisory Services Bargaining Unit
- c. SMCC – Change Building Name
- d. Policy
  - MCCS Policy 202 – General Administration –  
Sexual Harassment, Sexual Assault and Other Sex Based  
Conduct, Relationship Violence, and Stalking (Amendment)

- MCCS Policy 404 – Personnel and Employee Relations – Confidential Employees: Benefits (Amendment)
  - MCCS Policy 411 – Personnel and Employee Relations Nepotism (Amendment)
- e. Other
- SMCC/UMA Lease Extension
  - Brightspace Contract Extension
- f. Review Board Meeting Agenda



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<u>Time</u>	<u>Board of Trustees Meeting</u>	<u>Action (A)/ Information (I)</u>
11:00 a.m.	<b>Board of Trustees Meeting</b> ( <i>Dining Room</i> )	
	<b>1. Call to Order and Welcome – Chair Maker</b>	
	<b>2. Determination of Quorum</b>	
	<b>3. Introductions</b>	
	<b>4. Citizen Input</b>	
	<b>5. Chair’s Items</b>	
	a. Approve Minutes	A
	• BOT – April 24, 2024	
	b. Ratify Minutes	A
	• Executive Committee – June 14, 2024	
	<b>6. President’s Items</b>	
	a. Dirigo Convening	
	b. Harold Alfond Center Update	
	<b>7. Committee Reports</b>	
	a. Education Committee	A
	• New Program (303.1) YCCC – Legal Studies AAS	
	• Discontinuation of Program (303.2) SMCC – Composite Science and Manufacturing AAS SMCC – Building Science and Sustainability Certificate and Construction Technology – Residential Framing Certificate	
	• Substantive Change to Program (305.1) NMCC – Community Paramedicine Program NMCC – Computer Numerical Control	
	b. Finance Committee	
	• FY 25 Budget	A
	c. Strategic Plan Committee	
	d. Workforce Development	
	e. Nominating Committee	
	• Election of Officers	A

**8. Other**

- a. Collective Bargaining Agreement Ratification A
  - MSEA Supervisory Services Bargaining Unit  
(July 1, 2023 – June 30, 2025)
- b. SMCC – Change Building Name A
- c. SMCC/UMA Lease Extension A
- d. Brightspace Contract Extension A
- e. Policy A
  - MCCS Policy 202 – General Administration –  
Sexual Harassment, Sexual Assault and Other Sex Based  
Conduct, Relationship Violence, and Stalking (Amendment)
  - MCCS Policy 404 – Personnel and Employee Relations –  
Confidential Employees: Benefits (Amendment)
  - MCCS Policy 411 – Personnel and Employee Relations –  
Nepotism (Amendment)

**11:45 a.m. Overview of SMCC by President Miller**

**Noon Adjourn**

**Noon Lunch**  
Faculty, Staff, Students, Presidents, Senior Staff, Trustees

**1:00 p.m. Tour of SMCC**