

**Maine Community College System
Payment Processing System (PPS)
12.12.2022**

RFP Section	Question
General	<p>Who is currently providing the Payment Processing System to the colleges?</p> <ul style="list-style-type: none"> - PayFlow (PayPal) at six colleges and system office - Transact Campus (formerly CashNet) – at one college
General	<p>Would MCCS consider extending the RFP due date by one week to Jan 13?</p> <ul style="list-style-type: none"> - MCCS Agrees that all vendors now have an additional week to provide the RFP response. - ORIGINAL: <i>Response Submission Submission Deadline: 01/06/2023 no later than 5:00 pm, local time</i> <i>Submit to: SIProject@mccs.me.edu</i> - AGREED MCCS AMENDED DATES: Response Submission Submission Deadline: <u>01/13/2023</u> no later than 5:00 pm, local time Submit to: SIProject@mccs.me.edu <p>Given the holidays and scheduled staff time-off, would the MCCS consider a 1/20/23 deadline?</p> <ul style="list-style-type: none"> - Senior leadership has declined this request and will need them by 1/13/2023
General	<p>For the last school year, can the college provide the system-wide utilization volume, including the total dollars budgeted for payment plans per term system-wide payment plans per term?</p> <ul style="list-style-type: none"> - We will not be able to provide this detail due to decentralized budgeting by the RFP submission deadline.
General	<p>What is the amount of payments that are made via ACH and via Credit Card?</p> <ul style="list-style-type: none"> - Amount processed through the Credit Card machines is: \$11.4m for FY22
General	<p>Should vendors provide any noted exceptions to the Terms and Conditions, or would the school prefer to wait until the contract phase?</p> <ul style="list-style-type: none"> - Please provide noted exceptions at the submission of the RFP.
Page 16	<p>Section IV Cost Proposal – Is the PDF #4 or PDF #5? If PDF#5, what is required in PDF #4?</p> <ul style="list-style-type: none"> - PDF Numbers have a mistake in the original RFP. Please follow the RFP sections, which are: <ul style="list-style-type: none"> ➤ Preliminary Information (PDF File #1) ➤ Organization Qualifications and Experience (PDF File #2) ➤ Proposed PPS Platform and Associated Services (PDF File #3) ➤ No PDF File #4 ➤ Cost Proposal (PDF File #5)
TRD2.A	<p>Will MCCS use existing MIDs for processing, or are you seeking vendor-provided MIDs?</p>

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	<ul style="list-style-type: none"> - We will use the existing MID (TD Bank), our only MID, and not need any others during implementation.
TRD2.A	<p>OOTB with Anthology - What payment channels are required? Credit, Debit, PayPal, Venmo?</p> <ul style="list-style-type: none"> - Credit, Debit, PayPal, Venmo, ACH
TR2.A, page. 9	<p>Can you elaborate on the expectations of the student wallet, including an example usage case?</p> <ul style="list-style-type: none"> - Student wallet would be for on-campus purchases in Campus Store, potentially dining plans, and fees for events that are not included.
TR2.A, Page 9	<p>Also, in this section, payment plan enrollment is mentioned. How many enrollments were there across the campuses in the last full calendar year? Also, is the entire enrollment fee retained by the campus?</p> <ul style="list-style-type: none"> - MCCS is collecting this data and will do an amended update to questions by Thursday of next week.
TR2.A, Page 9	<p>Supplying PCI Compliance endpoint hardware is mentioned. How many cashiering stations are needed for in-person payments across the campuses?</p> <ul style="list-style-type: none"> - 17 in person payment stations across all colleges.
TR2.A, Page 9	<p>Marketplace vendor storefront processing – How many vendor storefronts are in place currently across the campuses, and how many are anticipated to be needed in the future?</p> <ul style="list-style-type: none"> - MCCS is collecting this data and will do an amended update to questions by Thursday of next week. <p>Storefronts (shopping experience occurs on the payment vendor’s site branded by the school) are mentioned, but is integration needed with other 3rd party vendors across the campuses (e.g., 3rd party parking vendors, housing vendors, advancement vendors, athletics, etc.)?</p> <p>If so, can you list some other vendors across campus where payment integration may be needed?</p> <ul style="list-style-type: none"> - Lumens workforce development, - Anthology SIS system
TR2A, pg. 10	<p>Does the College system currently have a third-party that they would like the vendor to integrate with, or is the College looking for the vendor to provide analytics? Can you elaborate on the support requested for third-party reporting integration?</p> <ul style="list-style-type: none"> - Native platform standard analytics & reporting from the vendor - Power BI will be deployed with the new SIS for reporting from the SIS; it would be beneficial to understand if this tool could be leveraged in reporting from PPS.
Sec. I, pg. 6	<p>Will the ACH refund system apply to Title IV and other refunding scenarios?</p>

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	<ul style="list-style-type: none"> - NO, this is managed by separate check processing and is not in scope for this project. Consolidation of refunds, including Title IX are done by each college from a student refund bank account.
<p>Sec. 1, pg. 8</p>	<p>Can the system elaborate on the status of the Lumens and Anthology implementation across all campuses? Can you please provide further information on the expectations for solution implementation for Lumens and Anthology integration?</p> <ul style="list-style-type: none"> - Lumens is currently in the design and building stage for Non-Traditional student management, Continuing Education & Workforce Development programs; A comprehensive suite of marketing tools; Manages program leads, email campaigns, and automated lead nurturing campaigns. We specify the dates of the go-live for Lumens in the RFP. Integration to accept payments in this platform from students and employers on behalf of a student cohort is needed. - Anthology is currently in the deep dive (discovery) stage of the implementation, and no build has started at this time. MCCS's goal is to unify payment systems across all colleges and exchange payment information with Anthology, which will also have the faculty management, contracts, and administration; Data visualization, reports, and analytics; Position control and budgeting; Faculty and program ROI; Human capital management. <p>What is the expectation of the vendor's integration with Lumens?</p> <ul style="list-style-type: none"> - See Above
<p>Sec. 1, pg. 8</p>	<p>In order to support an efficient and effective transition, would the College be amenable to a phased implementation timeline such as Student Payments implanted phase 1, with eCommerce solutions to follow in the timeline agreed upon between the vendor and the College system?</p> <ul style="list-style-type: none"> - Yes, MCCS would agree to this implementation approach.
<p>ID #TR2, Sub #A, p. 9</p>	<p>Please provide vendor names for the following services (by campus, if different vendors are utilized across the System)</p> <ol style="list-style-type: none"> a. Food service vendor <ol style="list-style-type: none"> a. Sodexo Dining b. Bookstore (Barnes & Noble etc.) <ol style="list-style-type: none"> a. Barnes and Noble All Campuses for bookstore. c. Access Control software and ID printing software. <ol style="list-style-type: none"> a. See ID #TR2, Sub #A, p. 9 answer below d. Print Management (PaperCut, Pharos, etc.) <ol style="list-style-type: none"> a. Varies we are looking to understand your capabilities and if pricing can be done in tiers. e. Vending <ol style="list-style-type: none"> a. None f. Laundry <ol style="list-style-type: none"> a. None

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ID #TR2, Sub #A, p. 9	<p>Do MCCS colleges charge for printing?</p> <ul style="list-style-type: none"> - No, we do not charge for printing currently and plans to do so are not on our current roadmap.
ID #TR2, Sub #A, p. 9	<p>Does the MCCS expect for printing services to be integrated with the campus card system for release of print jobs?</p> <ul style="list-style-type: none"> - No not currently, MCCS does wish to know for the future what capabilities you have in this area of functionality to unify our card program, you may provide costs in tiers of levels if applicable.
ID #TR2, Sub #A, p. 9	<p>How many printers does each campus operate?</p> <ul style="list-style-type: none"> - No not currently, MCCS does wish to know for the future what capabilities you have in this area of functionality to unify our card program, you may provide costs in tiers of levels if applicable.
ID #TR2, Sub #A, p. 9	<p>Is network remote/mobile printing a requirement?</p> <ul style="list-style-type: none"> - No not currently, MCCS does wish to know for the future what capabilities you have in this area of functionality to unify our card program, you may provide costs in tiers of levels if applicable.
ID #TR2, Sub #A, p. 9	<p>Who is/are the MCCS' access control provider(s)?</p> <ul style="list-style-type: none"> - Aramark Blackboard POS System - Card Exchange Pro (Fitness Center Users) Access - CCURE - DataCard ID Center System - Feenics - Genetec SMA - IdentiCard Premisys Access Control - OneCard - Onity/Secural - People Track (fitness center users) access - Access It! Universal
ID #TR2, Sub #A, p. 9	<p>What is the make and model of door readers in use at the colleges?</p> <ol style="list-style-type: none"> a. On what technology do these operate? (e.g., mag stripe, proximity, iClass, SEOS, MiFare, DesFire)

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	<ul style="list-style-type: none"> - Varies, Proximity and Mag. MCCA understands you may be able to integrate with currently deployed hardware. - Varies and older technology, MCCA does wish to know for the future what capabilities you have in this area of functionality to unify our card program, you may provide costs in tiers of levels if applicable.
ID #TR2, Sub #A, p. 9	<p>What is the make and model of door controllers in use at the colleges?</p> <ul style="list-style-type: none"> - Varies and older technology, MCCA does wish to know for the future what capabilities you have in this area of functionality to unify our card program, you may provide costs in tiers of levels if applicable.
ID #TR2, Sub #A, p. 9	<p>What technology is used to process library checkouts? (e.g., mag stripe, proximity, iClass, SEOS, MiFare, DesFire)</p> <ul style="list-style-type: none"> - Manual, Varies, MCCA does wish to know for the future what capabilities you have in this area of functionality to unify our card programs, but you do not need to submit costs.
ID #TR2, Sub #A, p. 9	<p>Does the MCCA expect to integrate vending services with the campus ID card system?</p> <ul style="list-style-type: none"> - No, we do not plan to integrate vending machine card payment.
ID #TR2, Sub #A, p. 9	<p>Do MCCA campuses expect to integrate housing management with the campus ID card system?</p> <ul style="list-style-type: none"> - No not currently, MCCA does wish to know for the future what capabilities you have in this area of functionality to unify our card program, you may provide costs in tiers of levels if applicable.
ID #TR2, Sub #A, p. 9	<p>Does the MCCA expect for laundry services to be integrated with the campus card system?</p> <ul style="list-style-type: none"> - No not currently, MCCA does wish to know for the future what capabilities you have in this area of functionality to unify our card program, you may provide costs in tiers of levels if applicable.
ID #TR2, Sub #A, p. 9	<p>Please provide the following for each campus in the MCCA system:</p> <ol style="list-style-type: none"> 1. Make/model and count of point-of-sale terminals 2. Make/model and count of kitchen display systems <ol style="list-style-type: none"> a. Unknown outsourced 3. Make/model and count of kitchen scales

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	<ul style="list-style-type: none"> a. Unknown outsourced <p>4. Make/model and count of kitchen printers</p> <ul style="list-style-type: none"> a. Unknown outsourced
ID #TR2, Sub #A, p. 9	<p>How many off-campus dining facilities does the system anticipate will accept the campus ID card as a form of payment?</p> <ul style="list-style-type: none"> - None
ID #TR2, Sub #A, p. 9	<p>Does the term "sub-ledger" refer to the subsidiary ledger functionality for student accounts or to G/L functionality, or to both?</p> <ul style="list-style-type: none"> - General Ledger accounts from the master chart of accounts which are maintained centrally by the System Office for the seven colleges.
ID #TR2, Sub #A, p. 10	<p>Does the MCCS utilize Anthology for G/L record-keeping?</p> <ul style="list-style-type: none"> - General Ledger accounts are in Jenzabar migrating to a consolidated SIS Anthology and will be utilizing Anthology Finance moving forward in 2023/2024.
ID #TR2, Sub #A, p. 10	<p>For the individual campuses, other than branding for the payment portal, are there any other individual campus differences for payment methods, payment plan configuration offerings, erefund disbursement methods, etc.? If so, can you please describe?</p> <ul style="list-style-type: none"> - No additional
ID #TR2, Sub #B, p. 10	<p>For the purposes of cashiering, what payment methods (e.g., CC, ACH, check, cash, etc.) does the MCCS expect to offer?</p> <ul style="list-style-type: none"> - Credit Card, Debit Card - ACH (not Title IV refunds), check, cash
ID #TR4, Sub #A, p. 10	<p>Will payments be taken in person as well as over the phone?</p> <ul style="list-style-type: none"> - Yes, we take payments at bursar offices via phone
ID #TR4, Sub #A, p. 11	<p>How many cashier stations/payment devices will be needed?</p> <ul style="list-style-type: none"> - 17 Payment Terminals are currently in place and operating with CHIP technology
ID #TR4, Sub #B, p. 11	<p>Would you like the devices to use point-to-point encryption?</p> <ul style="list-style-type: none"> - Yes, P2P Encryption is needed.

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ID #TR4, Sub #B, p. 11	<p>Approximately how many ecommerce storefronts does the MCCS expect to operate?</p> <ul style="list-style-type: none"> - Two colleges have Dining Room MID's managed locally. - Five colleges contract out their dining services, so payments received on those go directly to the contracted service provider. - Bookstore services are outsourced.
ID #TR2, Sub #B, p. 10	<p>How many students were enrolled in payment plans per term during the last two years?</p> <ul style="list-style-type: none"> - MCCS is unable to supply this number due to decentralized
ID #TR2, Sub #B, p. 10	<p>Does the MCCS expect to charge an enrollment and/or setup fee for payment plans? If so, how much?</p> <ul style="list-style-type: none"> - If pricing is based on the option to manage the plans for the colleges please price in tiers is possible.

Date	Version Change
12.22.2022	Original Version
12.19.2022	Version #2 Updates to question.