Appendix E – Vendor Questions & Answers

Maine Community College System

Questions Form
Academic Planning & Room Scheduling System

Organization/Responder's Name:	
RFP Section & Page Number	**Question**
TR2-B page 13	**Question:** Are you asking for a proposal whereby any number of the 7 community colleges and/or the district office <u>might</u> license? i.e. a proposal for 1, 2, 3, 4, 5, 6, 7 or 8 entities may elect to optionally participate? **Answer: Yes, any number of the MCCS colleges may elect to optionally participate.** **Question:** Or are you requesting a proposal knowing that all 7 community colleges and the district office will be using a single centralized scheduling solution? **Answer: Yes, this will be a centralized solution regardless of how many colleges elect to participate (some or all).**
TR4-C page 15	**Question:** Please advise what scheduling products are currently being used by each of the 7 community colleges and the district office. This is needed to address the data migration aspect of implementation**.** **Answer: Colleges previously relied variously on organic capabilities in their Jenzabar SIS and several are complimented by products from EMS and Yaroom.** **MCCS has migrated to Anthology SIS in March 2025 which does not currently have a scheduling application integrated.** **Central Maine Community College: N/A** **Kennebec Valley Community College: N/A** **Southern Maine Community College: N/A** **Eastern Maine Community College: N/A** **Northern Maine Community College: N/A** **Washington County Community College: N/A** **York County Community College: N/A** **District Office: N/A**

Organization/Responder's Name:	
RFP Section & Page Number	**Question**
N/A	**Question:** Today, how many users are required to access the system? **Answer: We estimate there are less than 20 users today.**
N/A	**Question:** If this information can be made or is public, what is the current and future budget allocated for this service? **Answer: MCCS does not have a specific budget allocated for this service.**
N/A	**Question:** Could you provide more details on the specific use cases you expect this solution to address? **Answer: Work Force Development & Business Partners will occasionally reserve a space at the colleges which could encompass classrooms, offices, meetings, and events. Please refer to the RFP in Section TR2 A "Event Scheduling System" Pages 9 – 13 for additional details of scenarios within the following sections: "Provide Facility / Room Capabilities", "Reporting; For Administrators", "Facilities Management", and "Booking; Additional Support (from IT)".**

Part I, Section 2, Pages 5-6	**Question:** Could you please provide more details about the previous scheduling systems used by MCCS? Also, could you please share what motivated MCCS to pursue a centralized RFP process for this project, rather than continuing with or negotiation directly with one of the previously used systems or providers? **Answer: The Colleges previously relied variously on organic capabilities in their Jenzabar SIS and several are complimented byproducts from EMS and Yaroom. MCCS migrated to Anthology SIS in March 2025 which is a centralized platform and does not currently have a scheduling application integrated.** **MCCS is required to request bids and follow the RFP process for any purchases exceeding specific thresholds.**
Bidders Conference Additional Questions:	**Question:** How many MCCS users will require access to the new room scheduling system: **Answer: Since any number of the (7) MCCS colleges may elect to optionally participate, we are only able to provide an estimate of the maximum potential number of system users. Therefore, if all (7) colleges participate then there could potentially be approximately 35 users.**