



Maine Community College System

REGIONAL ACCESS COORDINATOR

The Maine Community College System (MCCS) is seeking a Regional Access Coordinator located at Southern Maine Community College (SMCC) in South Portland, Maine. This position serves as an important point of contact for Early College for ME (ECforME) students attending SMCC and for prospective students at local high schools. The Regional Access Coordinator provides support to students during their junior and senior years of high school facilitating college admission and financial aid application processes, and then continues to support students once they arrive at SMCC's South Portland and Brunswick campuses. This is a full-time position that serves students throughout Cumberland County and will require regular travel throughout the region.

A Bachelor's degree in Education, Counseling or related field, and two years' experience is required. Desirable qualifications include: Master's degree; experience in teaching and counseling; experience in higher education or working in a high school. Additional qualifications include knowledge of adolescent development, conflict resolution skills, knowledge of educational philosophies, strong interpersonal and group facilitation skills, excellent written and oral communication skills, and computer skills.

Competitive compensation and benefits package. To apply, please submit a cover letter, resume and three references to the address below. Review of applications will begin December 8, 2017.

Regional Access Coordinator Search
Maine Community College System
323 State Street
Augusta, Maine 04330
Or email hr@mccs.me.edu

The Maine Community College System is an equal opportunity/affirmative action institution and employer. For more information about that commitment, please call the Affirmation Action Officer at 207-767-0116.