



OFFICE OF THE PRESIDENT
323 State Street, Augusta, ME 04330-7131
(207) 629-4000 | Fax (207) 629-4048 | mccs.me.edu

Senior Business Analyst

The Maine Community College System (MCCS) is seeking a full-time Senior Business Analyst (Analyst). The Analyst transforms complex data and business requirements into technical solutions to support college and System operations as we move from legacy premise-based applications to next-generation cloud-based tools. This individual is responsible for partnering with the colleges, senior leadership, and decision makers to configure and implement multiple products including Anthology Student (SIS/ERP) and Anthology Reach (CRM). Implementation includes integrating new applications with existing systems including D2L Brightspace (LMS), Tableau, and specialized reporting requirements for federal and state agencies as well as charitable organizations. The Analyst will manage multiple projects at a time, from conception to completion, requiring exceptional time management, organization, documentation, and attention to detail. The Analyst investigates and evaluates business and data needs and provides recommendations to improve outcomes, ensuring organizational needs are met. This individual must be able to communicate clearly and concisely, both orally and in writing and is responsible for writing and executing complex test scenarios to ensure requirements are met. This individual needs to be able to manage multiple responsibilities and time-sensitive deliverables with a high degree of quality and accuracy.

The Senior Business Analyst position is budgeted at an MSEA Support Services Unit, range 26. MCCS offers a full suite of employee benefits including health, dental, vision and life insurance, retirement savings, flexible savings accounts, employee assistance program, tuition waivers, 529 education plan MCCS matching grant and paid holidays, vacation, and sick time.

The required minimum qualifications include a Bachelor's degree in computer science, business administration and five years of experience in business analysis. An equivalent combination of relevant experience, education, and training may be considered.

The required knowledge, skills, and abilities include, but not limited to, the following: Knowledge of student information systems, skilled in documenting complex technical processes, and the ability to manage multiple priorities while assessing, managing, and adjusting to changes.

To apply, please submit a cover letter, a current resume, names, and contact information for three references, and a completed MCCS employment application (available at www.mccs.me.edu) by the close of business on **December 13, 2022**, to:

Senior Business Analyst Search
Maine Community College System
323 State Street
Augusta, Maine 04330, or email hr@mccs.me.edu.

Search will remain open until position is filled.

Proof of up-to-date Covid-19 vaccination required prior to the first day of employment, subject to exemptions recognized by law.

MCCS is an Equal Opportunity employer. We celebrate diversity and are committed to creating an inclusive and non-discriminatory environment for all employees. We provide reasonable accommodations to qualified individuals with disabilities upon request. For more information, please contact the MCCS Affirmative Action Office at 629-4000.

Date Posted: November 30, 2022

Central Maine
Community College
Auburn
cmcc.edu

Eastern Maine
Community College
Bangor
emcc.edu

Kennebec Valley
Community College
Fairfield/Hinckley
kvcc.me.edu

Northern Maine
Community College
Presque Isle
nmcc.edu

Southern Maine
Community College
South Portland/
Brunswick
smccme.edu

Washington County
Community College
Calais
wccc.me.edu

York County
Community College
Wells
yccc.edu