



Maine Community College System

OFFICE OF THE PRESIDENT
323 State Street, Augusta, ME 04330
207-629-4000

MEETING OF THE BOARD OF TRUSTEES OF THE MAINE COMMUNITY COLLEGE SYSTEM

York County Community College, Wells

September 24, 2014

Board Members Present: Robert Clark, Chair; Commissioner Jeanne Paquette, William Cassidy, Patricia Duran, Jean Ginn Marvin, Laurence Grondin, Steven Howe, Beth Ann Lorigan, David MacMahon, Shawn Moody, Jane Sexton

Board Members Absent: Joanna Jones, Vice Chair; Commissioner James Rier, Christopher McCormick, Kaitlyn Kinsey

Others Present: John Fitzsimmons, Ellyn Chase, Scott Knapp, Lawrence Barrett, Richard Hopper, Timothy Crowley, Ronald Cantor, Joseph Cassidy, Barbara Finkelstein, James McGowan, David Sousa, Beth Shorr, Barbara Woodlee, Linda McGill, Dorothy Martin, Jon Connolly, David Daigler, Derek Langhauser, Patricia O'Brien, Helen Pelletier, Valerie Forsythe, Betsy Libby, Pamela Zimmerman, Paula Gagnon, Janet Sortor

Chair Clark determined that a quorum of Trustees was present and that no one from the public wished to address the Board of Trustees. The meeting was called to order at 1:00 p.m.

ACCEPTANCE OF MINUTES

Resolution to accept Minutes of the June 25, 2014 Meeting

A **MOTION** was made by Trustee Ginn Marvin and seconded by Trustee Cassidy to accept the minutes of the June 25, 2014 meeting. It was unanimously approved.

CHAIR'S REMARKS

Chair Clark encouraged everyone to take a tour of the building at YCCC. He spoke of the presentation given on the new building, and was pleased that YCCC would soon be expanding their facilities.

PRESIDENT'S REMARKS

President Fitzsimmons announced that Chair Clark has just been elected to the Board of the National Association of Development Organizations. He stated it was quite an honor for Maine to be part of this elite organization.

President Fitzsimmons also acknowledged Dr. Barrett for a new achievement, stating he'd allow Dr. Barrett the privilege of informing the Board. Dr. Barrett said that EMCC had just been selected as a Leader College for Achieving the Dream. He explained that thus far it is the only college to be selected in all of New England, and that there are only 16 colleges across the nation ranked as Leader Colleges. Leader Colleges share best practices, and EMCC will be sharing how they increased student enrollment and retention rates. President Barrett explained that all of the college's work in developmental math and English really increased their success rate. It went up 26%.

President Fitzsimmons stated that we were fortunate that the Maine Kresge Foundation had funded this project. He congratulated President Barrett, and thanked him for his hard work.

Resolution to adopt amendments to MCCS Policy 713—Facilities Management

President Fitzsimmons introduced the policy amendments, noting it had been revised to ensure that the construction, renovation or removal of any campus facilities are acted upon through due process and with system office review and approval.

A **MOTION** was made by Trustee Howe and seconded by Trustee Sexton to accept the resolution. It was unanimously approved.

Resolution to adopt amendments to MCCS Policy 806 – Health and Safety

President Fitzsimmons stated that this policy will now clarify that all seven colleges are now smoke and tobacco free. There were already individual college policies in place, but this ensures it is now a MCCS Board level policy. This also keeps our System abreast of the national movement, working toward making campuses healthier places for all.

A **MOTION** was made by Trustee Sexton and seconded by Trustee Howe to accept the resolution. It was unanimously approved.

MCCS BOARD OF TRUSTEES

September 24, 2014 - Page 3

Resolution to approve Memorandum of Understanding between the Maine Community College System and The Foundation for Maine's Community Colleges

This Memorandum of Understanding is a renewal of the five year agreement the MCCS entered into with the Foundation at its inception. President Fitzsimmons noted that the Foundation has brought in over 23 million dollars to our system, and is an essential part of how we do business. President Fitzsimmons requested approval of the resolution.

A **MOTION** was made by Trustee Cassidy and seconded by Trustee Howe to accept the resolution. It was unanimously approved.

EDUCATION COMMITTEE

Resolution to adopt amendments to MCCS Policy 302 – Criteria for Academic Credentials

Trustee Howe explained that this revised policy reflects changing requirements for academic credentials to stay in line with national standards. He noted changes to the wording of the first paragraph which removes the word “diploma” and adds the words “Advanced Certificate” to be consistent with the credential descriptions that follow, as well as previously made changes to the numbers of credits.

A **MOTION** was made by Trustee Howe and seconded by Trustee MacMahon to accept the resolution. It was unanimously approved.

Resolution to authorize discontinuance of the Licensed Practical Nursing Diploma Credential at Central Maine Community College

CMCC wishes to discontinue the LPN diploma program. The Nursing program associate degree credential remains unchanged. This discontinuance is for the diploma LPN option only.

A **MOTION** was made by Trustee Howe and seconded by Trustee MacMahon to accept the resolution. It was unanimously approved.

Resolution to authorize discontinuance of the Graphics Communications Certificate Credential at Central Maine Community College

Trustee Howe explained that while the college discontinued enrollment in 2010, the program is still officially on the Academic Inventory and needs to be formally removed.

A **MOTION** was made by Trustee Howe and seconded by Trustee Grondin to accept the resolution. It was unanimously approved.

Resolution to authorize discontinuance of the Surgical Technology Program of Study at Northern Maine Community College

This program was established with local hospitals with Maine Quality Center funding. The certification requirements from the hospitals have ended, so the program is no longer required.

A **MOTION** was made by Trustee Howe and seconded by Trustee Grondin to accept the resolution. It was unanimously approved.

FINANCE COMMITTEE

Resolution to approve FY16/FY17 Biennial Budget Request

Trustee Ginn Marvin stated that the Finance Committee met that morning to review the fiscal year 2016-2017 biennial budget request, and she asked for acceptance of that budget request as presented.

A **MOTION** was made by Trustee Ginn Marvin and seconded by Trustee Sexton to accept the resolution. It was unanimously approved.

Resolution to approve new building at Central Maine Community College

The Committee also discussed a new academic building at CMCC. The funding will come from a combination of bonding and college reserves. The Committee further recommended that the college be authorized to accept the low bid from Langford and Low as presented.

A **MOTION** was made by Trustee Ginn Marvin and seconded by Trustee Howe to accept the resolution. It was unanimously approved.

OTHER BUSINESS

Resolution to accept gifts to the MCCS

- ◆ *Kennebec Valley Community College*
 - 2 Wheelchairs
 - 5 Fall Restricting Devices
 - 2 Electric Beds, 2 Stretchers, Misc. Hospital Supplies
 - \$1,000 – Cash Donation
 - \$650 – Cash Donation
 - \$500 – Cash Donation
 - \$3,000 – Cash Donation for Scholarships
 - 2 Automated External Defibrillators
 - Portable X-Ray Equipment
 - Phone System
- ◆ *Northern Maine Community College*
 - 1998 International Truck
 - Land w/ Building from Sure Winner Foods
 - 2013 Cummins Engine
 - Computers/Servers/Laptops/Monitors
 - 2002 Toyota Camry
- ◆ *Maine Community College System*
 - \$200,000 Foundation for Maine's CCs

MCCS BOARD OF TRUSTEES

September 24, 2014 - Page 5

1/1/14 – 3/31/14 (*for YCCC and CMCC*)

\$183,184.10 Foundation for Maine's CCs

1/1/14 – 3/31/14 (*distributed as follows*)

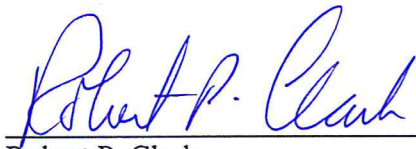
- CMCC \$44,249.20
- EMCC \$66,044.97
- KVCC \$19,465.60
- MCCS \$5,000.00
- SMCC \$38,725.00
- YCCC \$9,699.33

A **MOTION** was made by Trustee Howe and seconded by Trustee Duran to accept the gifts. It was unanimously approved.

As there was no other business to be presented, Chair Clark moved for adjournment. The meeting adjourned at 1:20 p.m.



John Fitzsimmons, Secretary



Robert P. Clark
Chair of the Board of Trustees
Maine Community College System