



OFFICE OF THE PRESIDENT  
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## MEETING OF THE BOARD OF TRUSTEES OF THE MAINE COMMUNITY COLLEGE SYSTEM

Southern Maine Community College  
South Portland, Maine

September 28, 2016

**Board Members Present:** Jean Ginn Marvin, Chair; David MacMahon, Vice Chair; Nichole Boucher, William Cassidy, Robert Clark, Patricia Duran, Laurence Grondin, Suzanne Grover, Beth Ann Lorigan, Shawn Moody, Robert Moore, Commissioner Jeanne Paquette, Paula Silsby, and Michael Thibodeau

**Absent:** Acting Deputy Commissioner William Beardsley

**Others Present:** Derek Langhauser, President and Bonnie Brown, Clerk

### RECOGNITION

Chair Ginn Marvin determined that a quorum of Trustees was present and no requests from the public to address the Board of Trustees had been received, therefore, the meeting was called to order at 1:30 p.m.

### ACCEPTANCE OF MINUTES

#### Resolution to Accept Minutes

A motion was made and seconded to accept the minutes of the June 22, 2016 meeting as presented. The motion was unanimously approved.

### CHAIRMAN

Chair Ginn Marvin presented former Trustee Jane Sexton a gift in recognition of her contributions and service to the Maine Community College System. Chair Ginn Marvin also thanked former Chair Robert Clark for his commitment and service to the Maine Community College System. In recognition of Trustee Clark's service, the Executive Committee recommended a scholarship to be established in his honor.

## **PRESIDENT**

President Langhauser presented a naming request opportunity at the Mid Coast Campus of Southern Maine Community College for consideration.

### **Resolution to Authorize Naming**

A motion was made and seconded to authorize the naming of the Central Maine Community College, Precision Machining Technology facility as the “Gene Haas Precision Machining Center.” The motion was unanimously approved.

## **COMMITTEE REPORTS**

### **Finance Committee**

#### **Resolution to Approve Biennial Budget**

The Finance Committee Chair presented the Biennial Budget submission for the Trustees’ approval. A motion was made to approve the Biennial Budget request as presented and submitted, including a 3.5% annual increase to continue base operations, and further authorize the MCCS President to seek additional funding for expanded occupational and industry training programs as may be available as part of the state’s broader workforce development initiatives. The motion was unanimously approved.

### **Strategic Plan Committee**

No action required.

### **Education Committee**

The Education Committee Chair updated the Trustees on the program reviews completed at the committee meeting as well as the requests for program changes presented by the Colleges for consideration. The following action(s) were recommended for approval:

#### **Resolution to Approve Program Changes**

A motion was made and seconded to approve the following program change as presented:

303.2 - Program Discontinuations

Medical Office Administration Associate Degree

KVCC

The motion was unanimously approved.

## **OTHER**


President Langhauser presented an amendment to the Maine Community College System’s 403(b) DC Plans regarding hardship distributions.

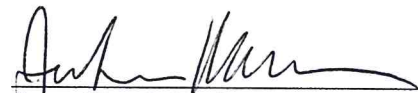
**Resolution to Authorize the 403(b) DC Plan Amendment**

A motion was made and seconded to approve the amendment and clarification of the Maine Community College System’s 403(b) DC Plans for Employees represented by Maine Education Association and Confidential Non-represented Employees, Article 48: Hardship distributions are permitted under the Plan provided such distributions are made in accordance with applicable law, including without limitation Treasury Regulation 1.40(k) – 1(d)(3).

The motion was unanimously approved.

There being no further business to be addressed by the Trustees, a motion was unanimously approved to adjourn the meeting.

  
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Derek P. Langhauser  
President & Secretary  
Maine Community College System

  
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Jean Ginn Marvin  
Chair of the Board of Trustees  
Maine Community College System