



Maine Community College System
 323 State Street
 Augusta, ME 04330

RESPONSES TO SUBMITTED QUESTIONS

Grant Management Software

<p>RFP Coordinator</p>	<p>All communication regarding this RFP <u>must</u> be made through the RFP Coordinator identified below. Name: Deseret Scharett Title: RFP Coordinator Contact Information: SISproject@mccs.me.edu</p>
<p>Informational Meeting</p>	<p>Date: 2/5/2024 Time: 2:00 PM EST Location: Virtual Meeting</p>
<p>Submitted Questions Due</p>	<p>All questions <u>must</u> be submitted to the RFP Coordinator identified above by: Date: 2/9/2024, no later than noon EST. Responses to the questions will be posted by 02/13/2024 at 12:00 pm.</p>
<p>Response Submission</p>	<p>Submission Deadline: 2/19/2024 no later than 5:00 pm EST. Submit to: SISproject@mccs.me.edu</p>

1. Please share an approximate count on;

a. Grant Calls (Funding opportunities) in a year

We currently have four grant funding sources, with three funds supported through state funding and one fund supported through private philanthropy.

b. Proposals (Grant Applications) submitted/reviewed in a year.

200 +/- applications (state funding), and 1,900 +/- applications for private funding.

c. Awards (Grants) in a year

200 +/- applications (state funding), and 1,900 +/- applications for private funding. The average award from State Funds is \$107,210, and the average from private funds is \$10,500. We expect the number of state-funded grants to drop after June 30, 2025.

2. What is the approximate budget of awards funded annually?

The budget varies annually and is dependent on secured and available funding sources.

3. What is the approximate number of total proposed system users (internal vs external)?

Internally, 10 administrators require system-level approval and full data access, and 21 individuals need application and status review. Externally, over 1,400 businesses access our current application portal.

4. Do we need to migrate data into the New Grants system? If so, can you provide an estimate of the volume of data to be converted and migrated? What is the current format of this grant data? Please provide an example row of data and/or database schema.

Yes, there are two potential sources of data. The first data set is historical applications and approvals. An example is included as an attachment. The second data set can be exported as comma delimited or excel format and would include company, training, and student data. There are 1400+ companies and approximately 13,000 student records.

5. Can you explain the lifecycle of Workforce training process at MCCS? Also, what level of information will need to be managed in the new Grants System?

Please see the grant workflow for internal and external funding requests (posted with these questions). Regarding what level of information must be managed in the new Grants System, please refer to the RFP, which is included in the document.

**Section TR2 A:
Special Requirements
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Section TR2 A: Special Requirements - "MCCS must also make training records available to both the employer and the training recipient."

6. What information are you currently sharing with employers and trainees. What level of information is expected to be captured and managed in the new Grants system?

We seek a comprehensive training record (name, type of training, attendance, certification issued/awarded, etc.) that can be shared with employers and employees. The current information shared matches the desired outputs from the new system. The grant portal should allow for requesting a copy of the comprehensive training record.

7. Could you please provide further details regarding the integration with the Anthology Reach system? Specifically, we would like to understand if the integration is unidirectional or bidirectional.

a. Additionally, could you clarify which data will need to flow from the Grants System to 'Reach' and vice versa?

The Anthology Reach system sits on the MS Dynamics 365 Sales environment. The integration ideally populates contact records and a custom entity with details from the grant solution such as demographics and details for approved training and is likely unidirectional. Please note that the MS Dynamics 365 solution is in implementation, therefore these specifications are not fully established.

**Section 3: Challenge Statement
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8. How should the Grants Management System track data collection with training Vendors?

Securely and able to track training vendors' names, contact information, details regarding training provided, and the ability for training vendors to track payment information and grade

submissions.

- 9. Would you consider the possibility of implementing an on-premises system managed by your IT Infrastructure team, or are you solely focused on a SaaS solution?**

MCCS is focused solely on an SAAS software solution.